

Finance Module

Sr No	Function	Hours	Scope
1	Basics of Business & Strategic Finance	3	Types of Companies, Operation Cycle, Basics of P&L, Capex, Opex, Source of Funds
2	Accounting & Taxation	3	Sales Invoice management & Debtors ledger, Purchase Invoice management & Creditors ledger, Opex Ledger, GST & E-Way Bill must-haves, TDS & Tax Slabs, TDS & GST Return & Advance Tax
3	Banking	3	CC, OD & Bill discounting, NEFT & RTGS, Reconciliation
4	Audit	3	System Control, Internal Audits, Statutory Audits,
5	Costing	3	Bill of Material, Vendor Negotiation
6	Registrar of Companies	3	Compliances, Mandatory Fillings, Director's Report
7	Financial Reporting & Personal Finance	3	Review of Balance Sheet & P&L for fillings, Business Plan & Forecasting, Variance Analysis, Personal Finance Planning, Tax Planning
8	Portfolio Management	3	Power of Compounding, Importance of Treasury, Trend Analysis
9	Licensing	3	GST & Shops & Establishment, Factory License, FSSAI, Trademark & Patents
10	Capital Markets	3	Private Equity Funding, IPO, Debt Markets
		30 Hours	